



CORPORATION OF THE  
**TOWNSHIP OF BLACK RIVER – MATHESON**

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## **PROPERTY STANDARDS TERMS OF REFERENCE**

### **1. PURPOSE**

The Property Standards Committee is a quasi judicial body which considers appeals to Property Standards Orders issued by the Property Standards Officer under the authority of the Ontario Building Code Act and the municipal by-law standards.

### **2. MEMBERSHIP**

The Committee shall be comprised of the Chair of the Planning Advisory Committee, one member of the public and one appointed Council member. Knowledge of the Ontario Building Code Act would be an asset. The Clerk or designate shall be a secretary and a non-voting member to the Committee.

### **3. TERM OF OFFICE**

Appointments to the Committee are made by Council. The term of office for all appointments shall be for the term of Council.

The Chair will be selected by the Committee members at the first meeting. The Chair shall serve for no longer than two terms. '

The Committee shall inform Council if a member misses three (3) consecutive meetings without justification. Council may consider the replacement of the member.

### **4. MEETINGS**

Meetings shall be called when applications dictate.

### **5. DUTIES AND RESPONSIBILITIES**

The Township of Black River-Matheson Property Standards By-law was enacted to provide minimum requirements for the maintenance and occupancy of buildings, properties and vacant lots within the Township. The by-law addresses concerns such as the structural integrity of buildings and structures, health and safety risks, minimum

standards for maintenance and occupancy and ensuring properties are not unsightly. A Property Standards Officer may issue a Property Standards Order requiring the owner of a property to do work to bring the property up to standards.

The Property Standards Committee hears appeals to orders under authority of the Ontario Building Code Act. The committee may amend, quash or confirm the Order.

## **6. AUTHORITY**

The Ontario Building Code Act authorizes the Council of the municipality to constitute and appoint a Property Standards Committee for the municipality by by-law.