



CORPORATION OF THE

## **TOWNSHIP OF BLACK RIVER – MATHESON**

367 FOURTH AVE, P.O. Box 601, MATHESON, ON P0K 1N0

TELEPHONE (705) 273-2313

WEBSITE: [www.twpbrm.ca](http://www.twpbrm.ca)

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### **Seniors Advisory Committee Terms of Reference**

#### **1. PURPOSE**

The Seniors Advisory Committee shall be responsible for enhancing access and inclusion for seniors within the Township of Black River-Matheson.

#### **2. MEMBERSHIP**

The Committee shall be comprised of four (4) appointed members of the public and 1 appointed Council member. The Manager of Community Services and Recreation, or designate, shall be a resource, and the Clerk or designate shall be the secretary to the Committee.

#### **3. TERM OF OFFICE**

Appointments to the Committee are made by Council. The term of office for all appointments shall be for the term of Council.

The Chair shall be selected by the Committee members at the first meeting. The Chair shall serve for no longer than two terms.

The Committee shall inform Council if a member misses three (3) consecutive meetings without justification. Council may consider the replacement of the member.

#### **4. MEETINGS**

Meeting shall be called as circumstances dictate and as required.

Quorum and rules of procedure will be in accordance with the Township of Black River-Matheson Procedural By-law.

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**TOWNSHIP OF BLACK RIVER – MATHESON**

429 PARK LANE, P.O. BOX 601, MATHESON, ON P0K 1N0 COMMUNITIES OF:



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### **5. DUTIES AND RESPONSIBILITIES**

This committee shall act as a liaison for senior residents within the Township of Black River-Matheson, and advise on ways to enhance the health and well-being of seniors within the community.

The committee will provide input and act as a public forum for issues that arise and directly affect seniors in the township. This will include, but limited to, programs and community services, identifying barriers within the community and create partnerships to educate, inform and improve quality of life for our senior residents.

### **6. AUTHORITY**

The Seniors Advisory Committee is created by and responsible to Council.